OFFICE 365- INSTALLATION

The following instructions outline how to download Microsoft Office 365.

* Go to **OneLogin** page[**https://gge-cyp.onelogin.com**](https://gge-cyp.onelogin.com)
* Click on the WebMail (Office 365) icon.
* On the top right side of the page, you will see a button labeled “**App installations**”. Click on it to download Microsoft 365.
* After clicking it, you must also select "**Microsoft 365 applications**" again, and then a file will start downloading.
* Once the download finishes, you must double-click on the file and run it.
* After running it, Microsoft 365 will start downloading, and you must wait until it finishes.
* Click "**Close**" when it is finished.