ONELOGIN - 2FA

The following instructions outline how to set up two-factor authentication for OneLogin.

* Go to **OneLogin** page[**https://gge-cyp.onelogin.com**](https://gge-cyp.onelogin.com)
* After you enter your university credentials in OneLogin, you have the option to '**Begin Setup**' that you must select to set up the authentication.
* After you click on it, you have the option to select '**OneLogin Protec**t' or '**Google and Microsoft Authentication**'; select one of them.

OneLogin Protect Setup:

* You must download the application on your mobile phone.
* After you successfully download the application, on your computer click **'Activate'**.
* A QR code is going to show up on your screen, and you must press the '**+**' in the authentication app that you downloaded before on your mobile, allow the app to have access to your camera, and scan the QR code.
* After scanning the QR code, you are logged in successfully to OneLogin. On the application on your mobile phone, you must see a 6-digit code.
* Every time you try to log in, you must have access to your mobile to accept the notification from the authentication app or enter the **6-digit code** manually."

Microsoft authentication Setup:

* You must download the application on your mobile phone.
* After you successfully download the application, on your computer click **'Activate'**.
* A QR code is going to show up on your screen, and you must press the '**+**' in the authentication app that you downloaded before on your mobile, allow the app to have access to your camera, select “Work or school account” and scan the QR code.
* After scanning the QR code, you must enter the **6-digit code** from the application onto your screen.
* After that, you have successfully logged in.